

Remote supervisor accreditation requirements

Supervisor name

Date completed

To achieve accreditation as a remote supervisor, the supervisor must meet the RACGP standards for training sites and supervisors and the additional remote supervision requirements. Support can be provided by the national remote supervision team to assist interested supervisors if they do not yet meet the requirements.

The remote supervisor will complete the following as part of the remote supervisor accreditation process:

- ☐ Provide CV and cover letter explaining their interest to be a remote supervisor
- ☐ Complete the following table of requirements

Remote supervisor requirements		Requirement met?	Evidence/comment
	Skills and Knowledge		
1	Current supervisor accreditation, including: <ul style="list-style-type: none">GP FellowshipCurrent unrestricted Australian registrationMedical Indemnity InsuranceUp-to-date standard supervisor professional development	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
2	Experience as a supervisor	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
3	Reviewed the remote supervision guidelines and understands the expectations of being a remote supervisor	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
4	Completed the remote supervision professional development module	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
5	Appropriate emergency skills and competent ALS skills. <ul style="list-style-type: none">Ability to triage and escalate emergencies appropriately.Know their own limitationsUp to date ALS certificationAwareness of local emergency procedures and infrastructure	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
6	An understanding of the registrars training program and of the assessment and exam process	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
7	Experience completing workplace-based assessments in order to ascertain safety and effectiveness of practice within a training environment	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	

Remote supervisor requirements		Requirement met?	Evidence/comment
8	Able to communicate and engage well with clinicians remotely	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
9	Recent experience working in the community or the context of the community and skills to address the illnesses within that context.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
IT access and equipment			
10	Ability and confidence in using IT – Videoconferencing, digital clinical photography, problem solving minor IT issues, willing to try new things, resourceful	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
11	Able to obtain remote access to patient management software and high-level skills using it, particularly if accessing remotely	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
12	Access to laptop/computer, webcam and other IT hardware to observe registrar consulting	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
Commitment to remote supervision expectations			
13	Understands key expectations of a remote supervisor: <ul style="list-style-type: none"> • Available for the face-to-face orientation period • Adequate time each week to provide remote supervision (1-4 hours) • Develop an effective working relationship with the registrar, acknowledging the importance of the supervisor/ registrar relationship in remote supervision 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
14	Capacity to complete a mid-term onsite visit to the remote training site if required	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
15	Able to be contacted by the registrar at all times during office hours, unless alternative arrangements have been made. (e.g. relieving remote supervisor, secondary supervisor, group supervision, leave cover)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
16	Willingness to work with the onsite supervision team and meet with them regularly	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
17	Able to be a good role model, including self-care, boundaries in challenging environment, self-reflective learning	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	
18	Awareness of the difference and interactions between supervision roles: Clinical, education, line management, pastoral supervision	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress	